With Patelco Online™, it’s easy to transfer money between your Patelco accounts

1. To make a transfer between your Patelco accounts, select the TRANSFERS widget
2. Choose your **From Account** by choosing from the **Select Account** drop-down menu
3. Then select your **To Account** by choosing from the **Select Account** drop-down menu.
4. Enter your payment **Amount** in the field
5. Select your Date

To learn more about scheduling a transfer for a future date, check out how to **schedule a transfer**
6. Select your **Frequency**

To learn more about recurring transfers, check out how to [create a recurring transfer](#).
7. If you want, enter a note in the **Reason** field
8. Review the details in the **Transfer Confirmation** box on the right.
9. If all the details are correct, select **Confirm Transfer**
10. To view your past transfers, including one-time scheduled transfers, one-time immediate transfers and recurring transfers, select the **History** tab.
11. To view more details about a particular transfer, select View Details
12. You can also search past transfers by selecting **Show Search**
13. When you search your transfer history, you can search by:
- the **From Account**
- the **To Account**
- the date(s), by selecting **Search Dates**
- the **Status** (either **Succeeded** or **Failed**)

To determine the result order, select from the drop-down menu next to **Sort By**
14. When you’re done inputting your search parameters, select **Search**