With Patelco Online™, it’s easy to transfer money to pay your Patelco loan.

1. To get started, select the TRANSFERS widget
2. Choose your **From Account** (the account you will use to pay the loan)
3. Then select your **To Account** (the loan you want to pay)
4. When you select the loan you want to pay from the Select Account dropdown menu for To Account, we’ll show you options like:
   - Current Balance
   - Minimum Due
   - Past Due
   - Other

Some options may not appear, such as if you have no past due balance.
5. Select your payment **Amount**

In the example above, we’ve chosen **Other** and typed in $10
6. Choose your payment date

To learn more about scheduling a transfer for a future date, check out how to schedule a transfer
7. Choose your **Frequency**

To learn more about recurring transfers, check out how to [create a recurring transfer](#).
8. If you want, enter a note in the **Reason** field
9. Confirm the details in the **Transfer Confirmation** box on the right.
10. If the details are correct, select **Confirm Transfer**
11. If your transfer was an immediate one-time transfer, select the **History** tab to see it.
12. If your transfer was scheduled for a future date, select the **Scheduled** tab, where you can edit or cancel any future or recurring transfer.